

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

August 7, 2013

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Hyde and Commissioner Fisher.

Commissioner Heimuller called the meeting to order.

RENATE GARRISON - CHANGE ORDERS FOR EOC FACILITY:

Renate Garrison came before the Board to discuss the recent change orders that were discussed and approved while she was out of the office last week. She addressed the issues with regards to which walls would be moveable; the need for 220v outlets and fixtures in the kitchenette area. Renate was then directed to obtain the updated prices on these items and bring that information back to the Board for review and consideration.

RAYMOND RYDER - GOBLE LANDING LEASE:

Raymond Ryder and son Sam Ryder, Goble Landing, came before the Board to discuss the Goble Boat Ramp lease between the Ryders and the County, that Mr. Ryder inadvertently allowed to expire. The Board expressed interest in entering into another lease agreement, subject to similar terms except where updates are necessary to conform with current laws and regulations. Mr. Ryder requested that the insurance requirement remain unchanged due to the increased cost of a \$2 million policy. The Board was firm on the insurance requirement as that is now policy and did not grant that request. Robin McIntyre will email a redlined lease agreement detailing the proposed changes to Raymond Ryder for his review.

DIBBLEE POINT LEASE PROPOSAL:

Glen Crinklaw, Assistant Public Works Director, presented a final draft of a Dibblee Point lease request proposal for submittal to the Oregon Department of State Lands (DSL). Glen summarized the proposal by describing the key elements, i.e. site development plan, ongoing maintenance plan, and the corresponding budget estimates for each plan. Glen is requesting authorization to take the next step with submission of the County's proposal to DSL for their consideration. After some discussion, Commissioner Heimuller moved and Commissioner Hyde seconded to authorize Glen to proceed with submitting the proposal. Under discussion, it was clarified that a letter will be prepared for Board signature to be submitted with the proposal. With the vote taken, the motion carried.

OREGON LNG APPLICATION AMENDMENT:

Cynthia Zemaitis, Resource Administrator, discussed the new application submitted to FERC by Oregon LNG and Oregon Pipeline and the advantages of intervening in the action to gain party status. A motion to intervene would need to be filed by August 12. It was the consensus of the Board that the County intervene and stay up-to-date on FERC filings.

MASS GATHERINGS:

Commissioner Heimuller expressed concern about the upcoming RiverFest event scheduled for the fairgrounds and the information he was given that attendance was expected to exceed 10,000 people. He wanted to discuss ways we could bring such gatherings under the Mass Gathering Ordinance so that we could be prepared for such a mass influx of people. Cynthia suggested that in the current

re-make of the Ordinance we define mass gathering as under 500 people gathering for 5 hours or more. Robin indicated she wasn't sure we could change the definition of a mass gathering from that outlined in the statutes. Cynthia felt we could and would explore this. In the meantime, the Board felt it might be worthwhile to meet with the Fair Board and Parks and have them change their procedures so such large gatherings would meet the intent of the Ordinance.

Robin also indicated that the Fair Board has the authority to impose conditions on rentals with the Mass Gathering Ordinance.

SITE ASSESSMENT FOR SCAPPOOSE PARK & RIDE:

Janet Wright, CC Rider Transit Director, came before the Board along with Joe Burks and Steve Alexander of Lower Columbia Engineering to present the Site Assessment for the Scappoose Park & Ride facility in the city of Scappoose. Steve presented the plan and reviewed the sites. Janet asked that the Board create a committee to look at the project and the next steps to be taken. After discussion, there was Board consensus to have Janet form the committee.

The Board recessed the meeting at 4:15 p.m. and reconvened on Thursday, August 8, 2013 at 1:00 p.m. Present were Commissioner Heimuller and Commissioner Hyde. Commissioner Fisher was not present.

CHANGE ORDERS FOR EOC FACILITY:

As requested, Renate Garrison presented the updated pricing information for the EOC facility change orders discussed the previous day. Upon review, Commissioner Hyde moved and Commissioner Heimuller seconded to approve Change Orders 1 and 2 with Modern Building Systems for the EOC facility project.

The motion carried unanimously.

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 7th day of August, 2013.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Henry Heimuller, Chair

By: _____

Anthony Hyde, Commissioner

By: _____

Earl Fisher, Commissioner

By: _____

Jan Greenhalgh

Board Office Administrator